



Privacy Policy – Auto Locksmiths Association (ALA)

Effective Date: 29 March 2026

The Auto Locksmiths Association (“ALA”, “we”, “us”, “our”) is committed to protecting and respecting your privacy in accordance with the UK General Data Protection Regulation (UK GDPR), the EU General Data Protection Regulation (EU GDPR), and the Data Protection Act 2018.

This policy explains how we collect, use, and store your personal data, particularly in relation to membership across the UK and Europe.

1. Who We Are

The Auto Locksmiths Association is a private membership organisation supporting professional auto locksmiths across the United Kingdom and Europe.

For the purposes of data protection law, we are the data controller responsible for your personal data.

2. What Data We Collect

We may collect and store the following personal data:

- Full name
- Business name
- Address
- Email address
- Telephone number
- Membership details and history
- Payment records (where applicable)
- Vehicle-related information (where submitted for support or technical purposes)

3. Membership and Use of Your Data

By applying for and becoming a member of the Auto Locksmiths Association, you acknowledge and agree that:

- Your personal and business details will be stored securely within our website and membership systems
- Your information will be used to manage and administer your membership
- Your details may be accessible to authorised administrators and committee members for operational purposes
- Where applicable, limited member information may be shared within the association to facilitate collaboration and services across the UK and Europe
- With your explicit consent, your business and contact details (such as name, business name, general location, telephone number, and email address) may be published on our website or public directories to allow members of the public and potential customers to contact you directly for services

We do not publish or share your personal data publicly without your consent unless required to do so by law. Where consent is provided, member business details may be made publicly accessible for the purpose of promoting services and enabling direct customer contact.

4. How We Collect Your Data

We collect data when you:

- Apply for membership
- Renew or manage your membership
- Contact us via phone, email, or website
- Use any member-only services or systems

5. How We Use Your Data

We use your personal data to:

- Process and manage your membership
- Communicate with you regarding ALA services
- Maintain internal records
- Provide member support and services
- Improve our services
- Meet legal and regulatory obligations

We do not sell or share your data for marketing purposes.

6. Legal Basis for Processing

We process your data under the following lawful bases:

- Contractual necessity – to provide membership services
- Legitimate interests – to operate and improve the association
- Legal obligation – where required by law

7. International Data Transfers

As a membership organisation operating across the UK and Europe, your data may be accessed or processed in different countries within these regions.

Where data is transferred outside the United Kingdom, we ensure appropriate safeguards are in place, such as:

- Transfers to countries deemed adequate by UK authorities
- Standard contractual clauses or equivalent safeguards where required

8. Data Sharing

We may share your data only where necessary:

- With trusted service providers (e.g., website hosting, payment processors)
- Where required by law or regulatory authorities
- Within the association where necessary for membership services

9. Data Storage and Security

We take appropriate measures to protect your data, including:

- Secure password-protected systems
- Restricted access to authorised personnel only
- Secure storage of digital and physical records

10. Data Retention

We retain personal data only as long as necessary:

- Active members: for the duration of membership
- Former members: retained for a reasonable period for record-keeping and legal purposes

11. Your Rights

Depending on your location, you have rights under applicable data protection laws, including:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of your data
- Object to processing
- Request restriction of processing

Requests will be responded to within one month.

12. Data Breaches

In the event of a data breach, we will:

- Assess the risk to individuals
- Notify the Information Commissioner's Office (ICO) or relevant EU supervisory authority where required
- Inform affected individuals if necessary

13. Cookies and Website Data

If our website uses cookies, these are used to:

- Improve user experience
- Monitor website performance

A separate cookie policy may be provided where applicable.

14. Changes to This Policy

We may update this policy from time to time. The latest version will always be available on our website.

15. Contact Us

If you have any questions about this policy or your data, please contact:

Auto Locksmiths Association

Email: alacommitee26@gmail.com

By applying for membership and using our services, you agree to this Privacy Policy.